

Contract For All Occasions: Weddings, Corporate Events, Private Functions, Etc.

Client / Wedding Couple _____

Phone _____ / _____ / _____

Address _____

Cell # _____ / _____ / _____

Email _____

Date of Reception / Dance for which D.D.S is requested to perform _____ / _____ / _____

Event Location _____

Phone # _____ / _____ / _____

This agreement is between Digital Dreams SoundWorks Inc, (or DDS), and the above-mentioned client or wedding couple.

1. DDS is to be compensated \$_____ for their performance and equipment on the above-mentioned night and event. The entire balance is to be paid in full at least one week prior to this date. It is important for DDS to have funds available to pay their staff and it is important for the client / wedding couple to enjoy their evening without being distracted by DDS staff looking for payment in front of guests.
2. The client will receive entertainment services which may include some or all of the following; a sound and light show, background music, live entertainment, audio-video recording, and a DJ to help coordinate the event.
3. DDS is not liable for acts of God or emergency situations which prevent their participation or prevent the event from taking place. Examples of such a situation include, but are not limited to, serious illness, life-threatening situations, natural disasters, lightning storms, vehicle accidents, vehicle breakdowns, or power outages.
4. DDS will not risk their equipment if there is not a reasonably clean and steady source of power and shelter from the elements.
5. DDS will need access to the location prior to the event for a possible inspection and equipment set-up. We do not want to distract your guests as they arrive with sound checks and light programming, so it is the intention of DDS to be set up and performance-ready 1 hour before the start of the event. DDS also needs the use of one 6' or 8' table. If DDS has any problem obtaining access to the location of the event, DDS can ask the client to intervene.
6. The client or wedding couple agrees to a consultation meeting with the DJ and DDS agrees to make the DJ available for such a meeting to coordinate the event and plan music and requests in the weeks leading up to a wedding or event.
7. Deposits are non-refundable. A deposit secures the specific date of the event and once contracted, DDS will be turning down other bookings for this date. The client's deposit, therefore, is for the contracted date only. Second dates or changed dates will be considered a separate booking and if an alternate date is contracted, it will require a separate deposit.
8. The typical dance or event is contracted for 4 hours. Start time is 8:00 pm and stop time is Midnight unless otherwise agreed to. If other arrangements have been made they should be written in the special conditions section of this contract and initialed.
9. DDS will start the event as promptly as the situation allows. Delays include, but are not limited to tables not being cleared from the dance floor, dinner or cake still being served, or the wedding couple otherwise engaged as to not be able to begin the First Dance. DDS will not be responsible for delays caused by the venue staff, venue power supply or anything not under the direct control of DDS.
10. Since DDS has equipment to tear down and the Venue staff has to clean up, stop time cannot be altered based on a late start.
11. DDS will make every effort to play requests, but the requests of the client made at the consultation will take precedence over random requests from guests. The DJ and DDS reserve the right to refuse to play or say something based on how appropriate they deem the request since such requests will reflect on the reputation of DDS. The client has the right to request all special event music at the consultation such as the Father-Daughter Dance, First Dance or Last Dance. DDS, however, has final choice on which other songs are played based on crowd participation and the flow of the evening.
12. **Special Conditions:** _____

To secure your event, sign and complete this form and mail with \$250 deposit:

Digital Dream SoundWorks, Inc.
1419 Academy Ave
Albert Lea, MN 56007
507-383-2117

DDS Representative: Print Name _____

Signed _____

Client Representative: Print Name _____

Signed _____

Please call if there are any questions. A copy of this contract will be sent back to you to confirm your booking. Once you are booked, Digital Dreams will contact you in the weeks leading up to your event to schedule your consultation.

THANK YOU !!